# PODIATRIC REGISTRATION AND HISTORY

## 1 PATIENT INFORMATION

Date _____

SS/HIC/Patient ID # _____

Patient Name _____
Last Name

_____
First Name Middle Initial

Address _____

City _____

State _____ Zip _____

E-mail _____

Sex ☐ M ☐ F Age _____ Birthdate _____

☐ Married ☐ Widowed ☐ Single ☐ Minor

☐ Separated ☐ Divorced ☐ Partnered for _____ years

Patient Employer/School _____

Employer/School Address _____

_____

Employer/School Phone (_____) _____

Spouse's Name _____

Birthdate _____ SS# _____

Spouse's Employer _____

Whom may we thank for referring you? _____

## 2 INSURANCE

Who is responsible for this account? _____

Relationship to Patient _____

Insurance Co. _____

Group # _____

Is patient covered by additional insurance? ☐ Yes ☐ No

Subscriber's Name _____

Birthdate _____ SS# _____

Relationship to Patient _____

Insurance Co. _____

Group # _____

**INSURANCE ASSIGNMENT AND RELEASE**

I certify that I have insurance coverage with _____
Name of Insurance Company(ies)

and assign directly to Dr. _____ all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions.

The above-named doctor may use my health care information and may disclose such information to the above-named Insurance Company(ies) and their agents for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services. This consent will end when my current treatment plan is completed or one year from the date signed below.

**MEDICARE/MEDIGAP AUTHORIZATION**

I request that payment of authorized Medicare benefits and, if applicable, Medigap benefits, be made either to me or on my behalf to _____
Name of

_____ for any services furnished to me by that provider.
Doctor or Clinic

To the extent permitted by law, I authorize any holder of medical or other information about me to release to the Centers for Medicare and Medicaid Services, my Medigap insurer, and their agents any information needed to determine these benefits or benefits for related services.

_____
Signature of Beneficiary, Guardian or Personal Representative

_____
Please print name of Beneficiary, Guardian or Personal Representative

_____ _____
Date Relationship to Beneficiary

## 3 PHONE NUMBERS

Home Phone (_____) _____

Cell Phone (_____) _____

Best time and place to reach you _____

**IN CASE OF EMERGENCY, CONTACT**

Name _____

Relationship _____

Home Phone (_____) _____

Work Phone (_____) _____

## 4 PODIATRIC HISTORY

What is the chief complaint for which you came to be treated? (Include foot, ankle, knee, thigh, and hip complaints.)

_____

_____

_____

Have you ever been to a Podiatrist before?
☐ Yes ☐ No

If yes, please list.

Name _____

Last visit _____

Is there any personal or family history of diabetes?
☐ Yes ☐ No

Your occupation _____

Cigarette/Tobacco use _____

Years smoked _____

Athletic activities in which you participate (please list and indicate frequency)

_____

_____

_____

Please indicate which foot problems you now have or have had in the past.

| | | |
|---|---|---|
| Ankle Pain | ☐ Yes | ☐ No |
| Athlete's Foot | ☐ Yes | ☐ No |
| Bunions | ☐ Yes | ☐ No |
| Corns and Calluses | ☐ Yes | ☐ No |
| Cramps or Numbness in Feet or Legs | ☐ Yes | ☐ No |
| Flat Feet | ☐ Yes | ☐ No |
| Foot or Leg Cramps | ☐ Yes | ☐ No |
| Heel Pain | ☐ Yes | ☐ No |
| Ingrown Toenails | ☐ Yes | ☐ No |
| Plantar Warts | ☐ Yes | ☐ No |
| Swelling in Ankles or Feet | ☐ Yes | ☐ No |

## 5 MEDICAL HISTORY

Place a mark on "Yes" or "No" to indicate if you have had any of the following:

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| AIDS/HIV | ☐ Yes | ☐ No | Epilepsy | ☐ Yes | ☐ No | Rash | ☐ Yes | ☐ No |
| Allergies to Anesthetics | ☐ Yes | ☐ No | Eye Problems | ☐ Yes | ☐ No | Respiratory Disease | ☐ Yes | ☐ No |
| Allergies to Medicine or Drugs | ☐ Yes | ☐ No | Fainting | ☐ Yes | ☐ No | Rheumatic Fever | ☐ Yes | ☐ No |
| Anemia | ☐ Yes | ☐ No | Foot or Leg Cramps | ☐ Yes | ☐ No | Shortness of Breath | ☐ Yes | ☐ No |
| Angina | ☐ Yes | ☐ No | Gout | ☐ Yes | ☐ No | Sinus Problems | ☐ Yes | ☐ No |
| Arthritis | ☐ Yes | ☐ No | Headaches | ☐ Yes | ☐ No | Special Diet | ☐ Yes | ☐ No |
| Artificial Heart Valves or Joints | ☐ Yes | ☐ No | Heart Disease | ☐ Yes | ☐ No | Stroke | ☐ Yes | ☐ No |
| Asthma | ☐ Yes | ☐ No | Hemophilia | ☐ Yes | ☐ No | Swelling in Ankles, Feet | ☐ Yes | ☐ No |
| Back Problems | ☐ Yes | ☐ No | Hepatitis or Jaundice | ☐ Yes | ☐ No | Swollen Neck Glands | ☐ Yes | ☐ No |
| Bleeding Disorders | ☐ Yes | ☐ No | High Blood Pressure | ☐ Yes | ☐ No | Tired Feet | ☐ Yes | ☐ No |
| Cancer | ☐ Yes | ☐ No | Kidney Problems | ☐ Yes | ☐ No | Tuberculosis | ☐ Yes | ☐ No |
| Chemical Dependency | ☐ Yes | ☐ No | Liver Disease | ☐ Yes | ☐ No | Ulcers | ☐ Yes | ☐ No |
| Chest Pain | ☐ Yes | ☐ No | Low Blood Pressure | ☐ Yes | ☐ No | Varicose Veins | ☐ Yes | ☐ No |
| Chronic Diarrhea | ☐ Yes | ☐ No | Neuropathy | ☐ Yes | ☐ No | Venereal Disease | ☐ Yes | ☐ No |
| Circulatory Problems | ☐ Yes | ☐ No | Phlebitis | ☐ Yes | ☐ No | Weight Loss, unexplained | ☐ Yes | ☐ No |
| Diabetes | ☐ Yes | ☐ No | Psychiatric Care | ☐ Yes | ☐ No | | | |
| Ear Problems | ☐ Yes | ☐ No | Radiation Treatment | ☐ Yes | ☐ No | | | |

Surgeries you have had _____

_____

_____

Hospitalization other than for the surgeries listed _____

_____

_____

Family physician _____ Last visit date _____

Are you now, or have you been, under any other doctor's care for any reason over the past two years? ☐ Yes ☐ No

If yes, please explain _____

_____

_____

## 6 MEDICATIONS

Include prescriptions, over-the-counter medications and vitamins _____

_____

_____

Pharmacy Name(s) _____

Pharmacy Phone(s) (_____) _____

Do you take oral contraceptives? ☐ Yes ☐ No

## 7 ALLERGIES

| | |
|---|---|
| ☐ Adhesive/Tape | ☐ Local Anesthetics |
| ☐ Anticoagulant Therapy | ☐ Novocaine |
| ☐ Aspirin | ☐ Penicillin |
| ☐ Codeine | ☐ Seafoods |
| ☐ Demerol | ☐ Sulfa |
| ☐ Iodine | |

Other _____

## TREATMENT CONSENT

I hereby consent and give my permission to the doctor (and the doctor's assistants or designated replacement) to administer and perform such procedures upon me as the doctor deems necessary.

_____ _____

Signature of Patient, Parent, Guardian or Personal Representative — Date

_____ _____

Please print name of Patient, Parent, Guardian or Personal Representative — Relationship to Patient

Bucks County Podiatry

1073 Second Street Pike Richboro, Pennsylvania 18954

Suzanne Phillips D.P.M. Ph: 267-288-5103 fax: 267-288-5108

# HIPPA CONSENT TO RELEASE OF MEDICAL RECORDS

In order to facilitate the continuity of my medical care and treatment, I consent and authorize my physicians and authorized agents and employees of Bucks County Podiatry and other hospitals, practices, clients and providers affiliated with Bucks County Podiatry to use and/or disclose my personal health information and to release medical records relating to my inpatient or outpatient care in their control and possession, including but not limited to progress notes, discharge summary, operative notes, results of lab tests, radiology reports and consultations and other information about my Medical Records, to other Systems Providers and to the Department of Public Welfare and/or its assigned agencies (if I am receiving services and payment under the Medical Assistance Program), my insurance company, family physician, other providers of following care, family members or friends involved in my medical care and to any other person or entity identified below.

Others _____ Address _____

I understand that the information from my Medical Record may be used and/or disclosed by Bucks County Podiatry to request authorization, bill or obtain payment for my care and treatment from insurance companies, managed care companies, government programs, or other responsible parties and their agents or auditors, and I consent to the use and disclosure of my medical information for such purposes. I understand that information from my Medical Record may be used for educational, administrative or approved purposes.

I understand that the release of information about my treatment for drug abuse, alcohol abuse or mental illness, and HIV or AIDS information will require me to sign a separate consent form. The law permits certain disclosures of medical records and information to those responsible for paying for your medical care and to those providing current and follow up medical care.

I release my physicians, and their employees, agents and representatives from legal responsibility or liability for the disclosure of my Medical Records and the information contained therein. Once my Medical Record is disclosed, it may no longer be protected by federal and/or state privacy laws,

I give this consent voluntarily and with full understanding of its nature.

I acknowledge that I have received the Bucks County Podiatry Privacy Practice, which explains in greater detail the uses and/or disclosures of my personal health information described above.

Signature: _____ Date: _____

Bucks County Podiatry
1073 Second Street Pike
Richboro, PA 18954
ph: 267-288-5103
fax: 267-288-5108
www.BucksCountyPodiatry.com

# PATIENT FINANCIAL RESPONSIBILITY STATEMENT

Thank you for choosing Bucks County Podiatry as your healthcare provider. The medical services you seek imply a financial responsibility on your part. This responsibility obligates you to ensure that payment is made in full, for the services you receive.

1. You are ultimately responsible for all payment obligations arising out of your treatment or care and guarantee payment for these services. You are responsible for **deductibles, copayments, co-insurance amounts or any amount not covered by your health insurance.**

2. All insurance claims will be submitted by our office to your insurance carrier. If you have multiple insurers, it is your responsibility to provide our office with that information, at the time of your visit.

3. **Bucks County Podiatry will request a credit card to keep in a secure location, with Heartland Payment Systems.** All information is kept confidential and SECURE.

4. Once your insurance claim is processed, and if there is any outstanding payment still due (deductible, co-insurance, copay, denial), our office will send a bill to the address that you provide to us. **You will have 30 days to make payment on your account.** After 30 days, the credit card that is kept on file, will be processed with the outstanding balance. If the credit card on file is declined and the payment cannot process, a **30% FEE** will be added to all past due accounts and balances will be forwarded to a collection agency.

X_____

Signature of Patient or Parent of Minor

_____

DATE